



## **Import Customs Guide ITALY**

Information from FIDI ITALY

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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p><b>Removal goods – HHG/PE</b></p>	<ul style="list-style-type: none"> <li>▪ <b>Italian Citizen returning:</b> <ul style="list-style-type: none"> <li>▪ Consular declaration* issued by the nearest Italian consulate stating the length of the stay abroad (at least 12 months), names of family members and the returning date. This has to be accompanied by a general list in Italian of the goods moved legalized by the consulate. No values have to appear on this list.</li> <li>▪ Passport copy.</li> <li>▪ Photocopy of the Italian fiscal code.</li> <li>▪ “Usmaf” Declaration (related to the anti-mould products).</li> <li>▪ “Dichiarazione di libera importazione” (declaration to confirm that imported goods are not among the ones whose importation is forbidden).</li> <li>▪ “Autocertificazione” or “Dichiarazione sostitutiva dell’atto di notorietà” (important document which implies the penal responsibility of the owner) in which customer declares his transfer of residence from abroad to Italy, the status of his family and the value of the goods and the features of the audio-visual items, if included.</li> <li>▪ Copy of the residence registration application normally named “Avvio di</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ As a rule, the Italian Customs authorities grant free entry to household removal goods and vehicles that have been used by the importer for more than 6 months. A duty free importation can be allowed within 12 months from the date of residence registration in Italy.</li> <li>▪ It is highly recommended to obtain the green light from the Italian agent before forwarding a shipment to Italy.</li> <li>▪ Some customs offices require the declaration of the freight value at time of the clearance (and if shipment were dutiable, this would be a component on which duties/taxes will be calculated, in addition to the customs value attributed to the goods). Please contact your origin agent for potential support.</li> <li>▪ In case consular paperwork were not available or could not be obtained (some Italian consulates/embassies – particularly in USA - are no longer willing to provide the consular declaration since they state this is no longer needed), an Italian returning citizen will need to give evidence of the period of stay in the country where the shipment is originating from. Proof can be provided through the AIRE (Anagrafe Italiani residenti all’Ester), with a historical</li> </ul>	<ul style="list-style-type: none"> <li>▪ Tobacco in any form, spirits, wine, food or firearms, ammunitions, weapons or parts thereof (including swords, hunting knives...), should not be included in the shipment.</li> <li>▪ Stuffed animals, animal trophies, ivory (including piano ivory keys) might not be allowed if not accompanied by CITES permits.</li> <li>▪ All audio-visual items such as TV, radio, stereo, video-recorder, DVD player and personal computers are to be listed with serial number and trademark.</li> <li>▪ Only audio-visual sets that are marked “CE” (European Commission) can enter Italy. If they do not have the CE Logo, they can only enter if they were purchased before January 1996.</li> <li>▪ Customs might inspect these items to check whether they meet requirements. Proof of purchase before January 1996 might be required.</li> <li>▪ Italian customs has increased the frequency of customs documental verifications (almost every shipment) and physical inspections.</li> </ul>

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	<p>procedimento di iscrizione anagrafica” - Italian returning citizen will need to re-apply for residence upon return and before the arrival of the shipment at the port/airport. The customs authorities will require a copy of the residence application acknowledged by the city hall. Some customs offices might still require an original document. If shipment is imported after 45 days from the release of the “Avvio di procedimento”, the customs authorities will require an official “certificate of residence” or “stato di famiglia”</p> <ul style="list-style-type: none"> <li>▪ <b>Foreign Citizen:</b> <ul style="list-style-type: none"> <li>▪ Copy of the residence registration application normally named “Avvio di procedimento di iscrizione anagrafica” <i>The customs authorities will require a copy of the residence application acknowledged by the city hall. Some customs offices might still require an original document. If shipment is imported after 45 days from the release of the “Avvio di procedimento”, the customs authorities will require an official “certificate of residence” or “stato di famiglia”</i></li> <li>▪ Photocopy of passport.</li> <li>▪ Photocopy of the Italian fiscal code registration released by Agenzia delle Entrate.</li> <li>▪ Working declaration from the Italian</li> </ul> </li> </ul>	<p>residence certificate issued by the Italian city hall or submitting a declaration issued by the company the importer has worked for.</p>	<p>These customs controls will generate additional costs + demurrage/detention/storage charges will have to be expected.</p> <ul style="list-style-type: none"> <li>▪ Phytosanitary controls have been recently implemented by the Customs and Phytosanitary authorities. Particular attention is given to shipments coming from China and the Republic of Belarus (Byelorussia). These inspections will generate additional costs + demurrage/detention/storage charges will have to be expected. Any wooden material (pallets, crates and bulkhead) will need to strictly adhere to FAO ISPM 15 requirements. It is recommended to provide certificates attesting the compliance with the requirements and even provide photos of the wooden material used in the shipment.</li> <li>▪ Some customs offices might require additional forms and forms can vary according to the arrival customs office. Please contact your destination agent for further details.</li> <li>▪ Firearms, ammunitions, weapons or parts are forbidden and are not to be included in the removal.</li> <li>▪ It is highly recommended to obtain the</li> </ul>

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	<p>company the importer works for with the starting date (whenever applicable). USMAF Declaration (related to the anti-mould products).</p> <ul style="list-style-type: none"> <li>▪ A minimum 366-day-stay in the country where the shipment is coming from has to be provided. Evidence can be given submitting a declaration from the importer's consulate, if applicable, or submitting an employer's declaration (preferably in Italian language). If none of these are available, copies of utilities/lease contracts might be accepted by the customs.</li> <li>▪ "Dichiarazione di libera importazione" (declaration to confirm that the imported goods are not among the ones whose importation is forbidden).</li> <li>▪ Autocertificazione or "Dichiarazione sostitutiva dell' atto di notorietà"* (important document which implies the penal responsibility of the owner) in which importer declares: <ul style="list-style-type: none"> <li>▪ His transfer of residence from abroad to Italy, the status of his family, the value of the goods and the features of the audio-visual items, if included.</li> </ul> </li> <li>▪ <b>EC Citizen or with EC Citizenship:</b> <ul style="list-style-type: none"> <li>▪ Same documents as above plus:</li> <li>▪ Declaration from his Consulate stating that he has been living outside EU Countries for more than 12 months. In</li> </ul> </li> </ul>		<p>green light from the destination agent before forwarding a shipment to Italy.</p>

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	<p>case these were not available and importer is relocating for business reasons, an employer's statement is usually accepted. If none of these are available, copies of utilities/lease contracts might be accepted by the customs.</p> <ul style="list-style-type: none"> <li>▪ <b>Foreign Diplomats:</b> <ul style="list-style-type: none"> <li>▪ See "diplomatic removal" section.</li> </ul> </li> </ul>		
<p><b>Diplomatic Removals</b></p>	<ul style="list-style-type: none"> <li>▪ Original import authorization.</li> <li>▪ Shipper's passport copy.</li> <li>▪ Shipper's Italian codice fiscale copy.</li> <li>▪ Dichiarazione di libera importazione (declaration to confirm that the imported goods are not among the ones whose importation is forbidden).</li> <li>▪ "USMAF" declaration (related to the inclusion of anti-mould products).</li> <li>▪ A certificate from the Administration to which they belong (Foreign Ministry or National Defence etc.) will also be required.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Foreign diplomats and personnel coming to Italy to join an official international organization or, consulate/embassy will need to obtain the "diplomatic Franchise" (duty free import authorization) through the Ministry of Foreign Affairs in Rome. The process can take several weeks to be completed and it has to be initiated by the importer's organization.</li> <li>▪ Before being in the position to apply for this, the diplomat has to obtain a special ID and be accredited as a diplomat in Italy.</li> <li>▪ Shipments belonging to members of the Italian Diplomatic and Consular Corps, as well as civil servants and service personnel returning to Italy on completion of their mission abroad, are not usually travelling under a diplomatic status. Please refer to the section "Italian returning citizen".</li> <li>▪ Import of alcohol is allowed for diplomats</li> </ul>	<ul style="list-style-type: none"> <li>▪ Firearms and ammunitions should not be included in the removal.</li> <li>▪ It is highly recommended to obtain the green light from the destination agent before forwarding a shipment to Italy.</li> </ul>

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		<p>but limited to annual quota agreed by the local Ministry of Foreign Affairs and the respective embassies in the country.</p>	
<p><b>Wedding trousseaux</b></p>	<ul style="list-style-type: none"> <li>▪ List of objects comprising the trousseau. Each wedding gift cannot cost more than EUR 1000</li> <li>▪ Wedding certificate.</li> <li>▪ Certificate of residence in Italy of the married couple.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Customs Office authorises import in franchise of trousseaux and wedding presents belonging to women of Italian or foreign nationality who as a result of their marriage with an Italian citizen, are electing residence in Italy. Application should be addressed to the customs office which performs the import operations.</li> <li>▪ For Italian or foreign women who settle in Italy as a result of their marriage with a non-Italian, the authorisation for import in franchise is issued, in each individual case, by the Directorate-General of Customs of the Ministry of Finance.</li> <li>▪ Wedding trousseaux are not admitted duty-free into Italy. However, they can enter duty-free as removals if they are used and if the importation is connected with a transfer of residence.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Motorcars are not considered as part of wedding trousseaux and therefore are not granted duty-free entry.</li> </ul>
<p><b>Inheritance</b></p>	<ul style="list-style-type: none"> <li>▪ Translated and legalized copy of the will/notary act proving that the importer is the only heir having right on the imported goods.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Importation of used household goods and personal effects is authorised if the importation is connected with a transfer of residence (in this case the requirements previously described under “removal goods” apply) or when the importer can prove to be</li> </ul>	

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		<p>designated as the only heir having right on the imported household goods. The importation has to take place within 2 years from the date the heir becomes the official possessor of the goods. The latter scenario is to be discussed with the destination agent beforehand since some customs offices might still not be willing to allow a duty free importation.</p>	
<p><b>New furniture household items presents and souvenirs</b></p>	<ul style="list-style-type: none"> <li>▪ Original invoices.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Presents and souvenirs are liable to payment of duty and VAT.</li> </ul>	<ul style="list-style-type: none"> <li>▪ In case of false declarations (items declared as used while they are brand new), a fine will be assessed by customs, in addition to the payment of duties and taxes.</li> </ul>
<p><b>Works of art &amp; antiques</b></p>	<ul style="list-style-type: none"> <li>▪ Detailed list and accurate description (title/author/date/value) of the art pieces and antiques is required. A legalization of the list from the Italian consulate at origin is advisable for Italian returning citizens. Proof of ownership for more than 6 months might be required. It is highly recommended to include purchase invoices or any proof that certifies length of ownership.</li> <li>▪ Two photos for each piece need to accompany the documentation.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Fine art inspection is required and this will imply additional costs as well as a delay in the customs process. In general inclusion of valuable artworks can generate a physical inspection.</li> <li>▪ Duties and taxes might be payable.</li> <li>▪ Additional declarations to be provided - forms can be supplied by your local destination agent.</li> </ul>	<ul style="list-style-type: none"> <li>▪ It is highly recommended to consult your destination agent before packing and shipping.</li> </ul>

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Precious metal objects		<ul style="list-style-type: none"> <li>▪ Objects made by silver (i.e. photo frames, cutlery, trays etc.) within a normal move of household goods are allowed duty free on the same basis and under the same conditions as furniture and other articles.</li> </ul>	<ul style="list-style-type: none"> <li>▪ For other precious metal objects, please contact your local destination agent for verification.</li> <li>▪ No particular prescriptions for the importation of silverware within a household goods removal.</li> </ul>
Radios, VCR, Stereo, Camcorders, Televisions, Computer		<ul style="list-style-type: none"> <li>▪ Importation of audio-visual appliances which are not marked “CE” (unless purchased before 01.01.1996) is FORBIDDEN.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Proof of purchase for items declared being purchased before 01.01.1996 might be required. Related receipts/invoices are to be kept handy (not to be packed in the shipment).</li> <li>▪ Audio-visual items (meeting customs requirements) are to be loaded close to container door to allow customs inspection.</li> </ul>
Motor Vehicles (including caravans and trailers)	<ul style="list-style-type: none"> <li>▪ <b>Returning Italian citizen:</b> <ul style="list-style-type: none"> <li>▪ A consular declaration from the Italian embassy stating the length of stay abroad (for at least 12 months) and the date of return to Italy.</li> <li>▪ Inventory list indicating vehicle plate, chassis no, model etc. and all others relevant details.</li> <li>▪ Proof that <b>the vehicle</b> was continuously used and owned abroad for more than 6 months prior to the shipping and that the importer had a permanence abroad longer than 12 months. The car has to be mentioned with all its specifications on the Italian inventory with all details</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ If the vehicle cannot be imported duty free, part of the ‘documents required’ will still be needed for the clearance and for the registration process.</li> <li>▪ For all importers: <ul style="list-style-type: none"> <li>▪ Duty free entry if vehicle has been in possession of importer abroad for more than 6 months. Importers need to prove to have lived in the country where the shipment is coming from for a period longer than 12 months.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Vehicles must have been owned and used by the importer for more than 6 months prior to shipping to Italy.</li> <li>▪ Vehicles cannot be sold or otherwise, disposed of for one year after date of importation.</li> <li>▪ If the residence had not yet been applied when the shipment arrives at the customs, duties and taxes will have to be paid.</li> <li>▪ In order to nationalize the vehicle, a Technical Data Sheet issued by the manufacturer stating car features and</li> </ul>



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	<p>legalized and attached to the consular declaration. All details including chassis number must also be declared on the bill of lading.</p> <ul style="list-style-type: none"> <li>▪ <b>PLUS for everyone:</b> <ul style="list-style-type: none"> <li>▪ Importer's passport copy.</li> <li>▪ Importer's Italian fiscal code.</li> <li>▪ Copy of the residence application normally named "Avvio di procedimento di iscrizione anagrafica" Some customs offices might still require an original document. If shipment is imported after 45 days from the release of the "Avvio di procedimento", the customs authorities will require an official "certificate of residence" or "stato di famiglia"</li> <li>▪ Copy of the invoice.</li> <li>▪ Original vehicle title (certificate of ownership/logbook of the vehicle) accompanied by a legalized translation into Italian done by the Italian consulate at origin (and in some countries like USA, also from the Secretary of State / Public Notary): <ul style="list-style-type: none"> <li>▪ If titles were withdrawn at origin, the above translation will still be required.</li> <li>▪ The Italian consulate will have to certify that the copy of the title is a true and accurate copy taken from the original. Local authorities will have to provide an original document stating</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Official proof of a minimum 366 day-stay in the country where the shipment is coming from has to be provided. Evidence can be given submitting a declaration from the importer's consulate, if applicable, or submitting an employer's declaration (preferably in Italian language).</li> <li>▪ If none of these are available, copies of utilities/lease contracts might be accepted by the customs.</li> <li>▪ Before the vehicle is handed over for shipping, customers should be encouraged to verify with the manufacturer whether it is possible to have the vehicle converted to meet Italian/EU requirements in Italy. If vehicles cannot be converted, they cannot be registered and driven.</li> </ul>	<p>declaration of conformities with EU requirements will be required.</p> <ul style="list-style-type: none"> <li>▪ It is highly recommended to obtain the green light from the local destination agent before forwarding vehicles to Italy.</li> <li>▪ Inclusion of vehicles increase the risk of physical inspections.</li> <li>▪ Vehicles need to travel with the battery disconnected, tapped back and properly secured to prevent movement in any direction.</li> </ul>

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	<p>that title has been withdrawn.</p> <ul style="list-style-type: none"> <li>▪ This declaration will need being submitted at the customs and at the Motorization Office and will have to be accompanied by an original legalized translation done by the Italian consulate at origin.</li> <li>▪ Vehicles must meet Italian requirements to be registered and driven in Italy or will need being converted. Conversions are not always possible. It is highly recommended to check this issue before exporting the car.</li> <li>▪ Two originals will have to be obtained for each document (one original used for customs purposes and one original used for registration).</li> <li>▪ The original forms “autocertificazione”, “dichiarazione di libera importazione” and “Usmaf declaration”.</li> </ul>		
<p><b>Plants and vegetable products</b></p>	<ul style="list-style-type: none"> <li>▪ Phytosanitary certificate required.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Normal house plants are admitted duty free as part of a removal provided a certificate of freedom from disease is available from the authorities of the country of origin of the removal (Phytosanitary certificate) otherwise importation prohibited.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Among some European countries (i.e. Italy/Switzerland), there is a special agreement that allows free circulation of plants with the exception of some species.</li> <li>▪ It is highly recommended not to include plants and vegetable products in household good shipments.</li> </ul>

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<b>Domestic animals</b>	<ul style="list-style-type: none"> <li>▪ Original international vaccination book.</li> <li>▪ Rabies Vaccination and Certificate: <ul style="list-style-type: none"> <li>▪ all pets must have an original Rabies Certificate signed by the vet. The rabies vaccine must be at least 21 days old at the time of the final health exam.</li> </ul> </li> <li>▪ EU Health Certificate: <ul style="list-style-type: none"> <li>▪ standard Health Certificate to be filled in by an accredited veterinarian which must be signed in a different color than that of the certificate's printing (normally blue ink). This certificate is valid for 10 days from the date of issue by the official veterinarian until the date of the checks at the EU point of entry.</li> </ul> </li> <li>▪ USDA Endorsements for the below referenced forms which must be sent to the local USDA for their stamp of approval: <ul style="list-style-type: none"> <li>▪ Microchip Implantation Record.</li> <li>▪ Rabies certificate.</li> <li>▪ Vet letter.</li> <li>▪ EU Vet Health Certificate.</li> </ul> </li> <li>▪ International Health Certificate: <ul style="list-style-type: none"> <li>▪ needs to be completed by the vet within 10 days of departure.</li> </ul> </li> <li>▪ EU passport for pets travelling within Europe.</li> </ul>	<ul style="list-style-type: none"> <li>▪ All original documents listed have to travel with the pet.</li> <li>▪ The microchip must be implanted before the rabies vaccine is administered.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Full vaccinations is recommended for all pets, namely: <ul style="list-style-type: none"> <li>▪ Dogs: <ul style="list-style-type: none"> <li>▪ Distemper, Hepatitis, Leptospirosis, Parainfluenza and Parvovirus (DHLPP) and Bordatella.</li> </ul> </li> <li>▪ Cats: <ul style="list-style-type: none"> <li>▪ Feline Viral Rhinotracheitis, Calicivirus and Panleukopenia (FVRCP).</li> </ul> </li> </ul> </li> <li>▪ These should be valid at the time of import and administered no less than 2 weeks before export date for maximum effectiveness.</li> </ul>
<b>Forbidden items</b>		<ul style="list-style-type: none"> <li>▪ Animals skins</li> <li>▪ Animal furs</li> <li>▪ Narcotics</li> <li>▪ Drugs</li> <li>▪ Tobacco</li> </ul>	<ul style="list-style-type: none"> <li>▪ Importation is prohibited in a household good shipment.</li> </ul>

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		<ul style="list-style-type: none"> <li>▪ Stuffed animals / Animal trophies (Cites permit could be required)</li> <li>▪ Firearms</li> <li>▪ Ammunition</li> <li>▪ Swords (even decorative)</li> <li>▪ Hunting knives</li> <li>▪ Weapons or parts of weapons</li> <li>▪ Ivory (<i>attention if a piano with ivory keys is included, a CITES permit will need to be obtained</i>)</li> <li>▪ Pornography</li> <li>▪ Live plants</li> <li>▪ Food</li> <li>▪ Wine, alcohol</li> <li>▪ Any hazardous material.</li> </ul>	
<b>Firearms, ammunition, weapons</b>	<ul style="list-style-type: none"> <li>▪ A special permit for their importation must be obtained from the Police Office (Questura Centrale) and from Explosives Department Office.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Firearms and ammunitions cannot be imported as household goods.</li> <li>▪ Importer will need to take his own arrangements.</li> </ul>	Importation is prohibited in a household good shipment
<b>Wine, beverages, alcohol and food</b>		<ul style="list-style-type: none"> <li>▪ These are not to be included in the shipment with household goods.</li> <li>▪ Import of alcohol is allowed for diplomats but limited to annual quota agreed by the local Ministry of Foreign Affairs and the respective embassies in the country.</li> </ul>	<ul style="list-style-type: none"> <li>▪ These are subject to sanitary inspections and need to be accompanied by sanitary analysis as well as customer's declarations.</li> <li>▪ Taxes and duties to be paid.</li> <li>▪ Shipment of these items is highly discouraged.</li> </ul>

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<p><b>Products against mould / humidity or moisture absorbing bags</b></p>	<ul style="list-style-type: none"> <li>▪ Declaration forms (“Usmaf declaration”).</li> </ul>	<ul style="list-style-type: none"> <li>▪ Importers will need to certify whether their shipments do or do not include products against the mould and humidity or moisture absorbing bags.</li> <li>▪ If these were included in the shipment, they will need to be declared and declaration will need to be accompanied by analysis certificates with the composition of the product, certifying that this does not contain Dimetyl Fumarate.</li> <li>▪ The certification must be provided by an accredited UNI CEI EN ISO/IEC 17025 Laboratory and a legalized translation into Italian language might be required.</li> <li>▪ This also applies to the “anti-mould” bags/sachets/absorbing poles that are placed in containers/lift vans by the movers to inhibit mould during transit.</li> </ul>	<ul style="list-style-type: none"> <li>▪ As from April 2009, the Sanitary Division at Italian port/airports have implemented this new requirement on all inbound shipments.</li> <li>▪ It is responsibility of the origin agent to provide the required certification together with the bill of lading.</li> </ul>



## The FIDI Global Alliance

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